

## **COMMUNITY INFRASTRUCTURE WORK SHEET & CHECK LIST**

**This Work Sheet and Check List are designed to help community leaders identify the problem, all of the options and best possible solution for infrastructure issues. It is not designed to lead you to any one solution but assist the community arrive at a solution that solves the problem and serves the community. This is a tool to assist the community and its leaders.**

\_\_\_\_\_ **1. Exactly what is the problem we are trying to solve?** (Write it out clearly and review it to make sure we are all in agreement. Identify how you know this is a problem in your community)

\_\_\_\_\_ **1a. What does our community know about this issue?**

\_\_\_\_\_ **2. What are the major community considerations we must remember when trying to design the best possible solution?** (Community livability, citizen incomes, our economic future)

\_\_\_\_\_ **3. What is it we really want to do?** (How do we prefer to solve this problem?)

\_\_\_\_\_ **4. What are all of our options?** (List every known option beginning with doing nothing)

\_\_\_\_\_ **5. How much time do we have to solve this problem?** (Are we facing some imposed deadlines or requirements?)

\_\_\_\_\_ **6. How much can we really afford?**

- A. To bond
- B. To borrow
- C. Other

\_\_\_\_\_ **7. How much can our citizen customers afford to pay?**

- A. What do they pay now?
- B. How much more can they afford to pay?

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- \_\_\_\_\_ 8. How much would we need to save in order to “self fund” the solution?
- A. How much per month and how long would it take?
  - B. How much annually and how long would that take?
  - C. Where would this money come from?
- \_\_\_\_\_ 9. What is the absolute upper limit our customers would pay to solve this problem? (The amount of fee/rate to be paid by your customers)
- \_\_\_\_\_ 10. Can the solution be privatized?
- \_\_\_\_\_ 11. Who locally could partner with us to help?
- \_\_\_\_\_ 12. How would our proposed solution impact community livability and affordability?
- \_\_\_\_\_ 13. How will our proposed solution impact community economic viability?
- \_\_\_\_\_ 14. How does our proposed solution impact the poor and elderly?
- \_\_\_\_\_ 15. What impact does this action have on jobs and businesses in the community?
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**Additional notes and considerations:**